

The American Foundation for Suicide Prevention

Fundraising Events Manager, Central and Southern Florida

Full Time

REPORTS TO: Executive Director, Central and Southern Florida

LOCATION: Must Reside within Assigned Chapter Territory (Central and Southern Florida)

LANGUAGE: Bi-lingual Spanish/English Preferred

POSITION SUMMARY:

Responsible for implementing AFSP fundraising events and revenue generating initiatives within assigned market.

RESPONSIBILITIES:

- Plan, manage, and implement AFSP's signature fundraising events, the Out of the Darkness Community Walks and Campus Walks, within assigned market.
- Implement all other approved chapter fundraising events and revenue generating events and initiatives.
- Develop budgets for all walk and non-walk fundraising events.
- Responsible for recruiting, training, and managing all walk and other fundraising event committee and day-of event volunteers.
- Work with event related vendors, municipalities, and venues.
- Work with appropriate national staff on corporate, foundation, and grant fundraising.
- Responsible for securing sponsorships for all event fundraising.
- Growth expected is a minimum 20% increase in fundraising each year.
- Assist Programs Manager with planning and implementing Program events.
- Other duties as assigned by supervisor.

QUALIFICATIONS:

- Bachelor's Degree preferred.
- Minimum of 2 years' experience in nonprofit special event fundraising.
- Bilingual Spanish/English is a plus.
- Highly organized and detail oriented.
- Strong interpersonal and communications skills required.

SALARY AND BENEFITS:

Annual salary range: 55-65K

22 PTO (vacation, sick, wellness and personal days) your first year of employment (5 additional days 2nd year)

Company Sponsored Medical Employee Reimbursement Plan (MERP)

10% employer retirement contribution after 2 years of employment

Flexible Summer Fridays

11 Holidays

APPLICATION INSTRUCTIONS

Submit resume and cover letter [using this link](#) with a compelling reason why you should be considered for this position. Kindly include your salary requirement for this role.